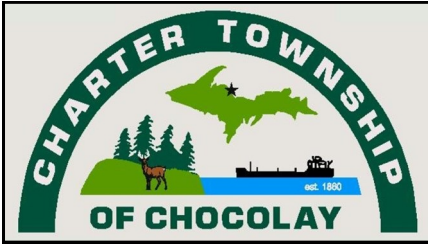


# ZONING COMPLIANCE PERMIT APPLICATION

Permit # ZC- \_\_\_\_\_



## Chocolay Charter Township Planning and Zoning Department

5010 US-41 South  
Marquette, MI 49855  
Phone: 906-249-1448 Fax: 906-249-1313

(circle amount)	
Deck/Porch	\$20.00
Residential/ Non-Commercial	New \$50.00 Alteration \$30.00
Commercial	New \$75.00 Alteration \$50.00
Receipt #	_____
Date Paid	_____

### PROJECT IDENTIFICATION

Date of Application: \_\_\_\_\_ Zoning District: \_\_\_\_\_ Parcel ID: 52-02-\_\_\_\_\_-\_\_\_\_\_-\_\_\_\_\_

Project Location: \_\_\_\_\_ Project Name (if any): \_\_\_\_\_

#### APPLICANT

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

#### PROPERTY OWNER

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Fax # \_\_\_\_\_

If the applicant is other than the owner, the owner hereby grants permission for the applicant to act in his/her behalf.

OWNER SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

#### Additional Property Information

Estimated project Costs: \$ \_\_\_\_\_ Does this involve a Land Contract Sale? \_\_\_\_\_

Will the structure be used for Agricultural purposes (specify)? \_\_\_\_\_

Square Footage of Existing Dwelling \_\_\_\_\_ Square Footage of Existing Accessory Building (s) \_\_\_\_\_

Number of off street parking spaces: Enclosed \_\_\_\_\_ Outdoors \_\_\_\_\_

Is the property accessed by a private road? \_\_\_\_\_

Lot Area (Sq ft or Acres): \_\_\_\_\_ Lot width: \_\_\_\_\_ Sq Ft Area to be disturbed: \_\_\_\_\_

Some development must undergo formal site plan review – see Section IX of the Chocolay Township Zoning ordinance at [www.chocolay.org](http://www.chocolay.org). A Zoning Compliance Permit is required with opening of new business in new location or existing location, ownership change, name change, change of use, or if an existing business moves to a different location. A Zoning Compliance Permit shall be obtained before the business opens.

Please note, this is not a Construction or Building Permit. If a zoning permit is granted, you will need to pursue all other applicable permits and provide copies to Chocolay Township. For more information contact the Zoning Administrator at (906)249-1448, or e-mail [planner@chocolay.org](mailto:planner@chocolay.org).

A site plan of your own design may be submitted, but the Township has the right to request a survey or an engineered site plan. All setback (required yard) measurements are taken to the property line, not to the sidewalk, curb, or center of the street. If the owner and/or builder do not know the exact location of the property lines, a surveyor should be consulted.

**CONSTRUCTION PROPOSED: RESIDENTIAL**

*(check all that apply)*

- One Family - new
- One Family - alteration or addition
- Two Family - new
- Two Family – alteration or addition
- Multi Family - new
- Multi Family - alter, addition, or increase units
- Group Residential, more than 4 unrelated individuals

Story Height \_\_\_\_\_ Height at Peak \_\_\_\_\_

Sq Ft Proposed Building \_\_\_\_\_ # of stories \_\_\_\_\_

(Circle applicable): Basement Crawl Space Slab

Basement above or below ground? \_\_\_\_\_

**ACCESSORY STRUCTURE**

**(garage/shed/other)**

Describe proposed use of the structure:

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What utilities (are / will be) available in the accessory structure?

- Electricity
- Water
- Sewer
- Heat (Circle applicable): gas wood electric other \_\_\_\_\_

Height at Eaves \_\_\_\_\_ Height at Peak \_\_\_\_\_

Is this a Pole Building? \_\_\_\_\_ Sq Ft of Structure \_\_\_\_\_

**PROPOSED USE: NON-RESIDENTIAL**

*(check all that apply)*

- |   |  |
|---|--|
| <input type="checkbox"/> Warehousing (storage)            | <input type="checkbox"/> Food & Beverage Service |
| <input type="checkbox"/> Office                           | <input type="checkbox"/> Institutional           |
| <input type="checkbox"/> Retail                           | <input type="checkbox"/> Outdoor Service/Sales   |
| <input type="checkbox"/> Personal Services                | <input type="checkbox"/> Automotive Services     |
| <input type="checkbox"/> Assembly (describe) _____        | <input type="checkbox"/> Industrial              |
| <input type="checkbox"/> Outdoor Storage (describe) _____ |  |
| <input type="checkbox"/> Public Use (describe) _____      |  |

Height at Eaves \_\_\_\_\_ Height at Peak \_\_\_\_\_

Is this a Pole Building? \_\_\_\_\_ Sq Ft of Proposed Structure \_\_\_\_\_

Will there be outside storage (specify sq ft area, location on lot, storage height, materials) \_\_\_\_\_

**If there are accessory structures associated with this non-residential use, please fill out accessory use section above. A site plan will be required for all non-residential developments per requirements of Section IX of the Zoning Ordinance.**

**DESCRIPTION OF PROJECT** (use, building style and materials, ultimate ownership, proposed phases and timelines, etc)

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**NO WORK – INCLUDING EARTHWORK – MAY COMMENCE UNTIL THIS APPLICATION IS APPROVED.**

**Township staff will contact you when the permit is ready to be picked up. The Township reserves the right to inspect your property to ensure compliance with the zoning ordinance.**

**ZONING COMPLIANCE PERMIT APPLICATION INSTRUCTIONS**

1. No construction in any district shall be begun, enlarged or extended or any work commenced that will change the present use of any structure without a Zoning Compliance Permit issued by the person designated by the Township Board. No mobile home, replacement mobile home, or extension thereof, shall be placed on any lot without the required Zoning Compliance Permit.
2. Every applicant for a Zoning Compliance Permit shall state in writing the intended use of the building or structure, and shall furnish a sketch, survey, or other drawing in such scale and detail as may be required by the person charged with issuing the Zoning Compliance Permit which shall show the lot shape, dimensions, and indicate the size, shape, and location (distance from all property lines) of all buildings, easements, rights-of-way, significant topographical features, and proposed and existing driveways and landscaping.
3. A Zoning Compliance Permit shall expire 12 months from the date of issuance unless there has been substantial progress for which the Permit was issued.

- I hereby certify that the proposed work is authorized by the owner of record, and that I have been authorized to make this application. I further certify that the proposed plans as shown are accurate to the best of my knowledge and contain an accurate legal description and specifications for all existing and proposed buildings or structures.
- I understand that this application does not cover all permits required by Marquette County or the State of Michigan, and that other permits may be necessary before occupancy.
- I, the applicant/owner, agree that issuance of the Zoning Compliance Permit based upon this application carries with it a condition allowing on-site inspection of the premises, both in review of the site plan and later to confirm compliance with the site plan. As applicant/owner, I authorize these inspections and acknowledge that they are a material condition to any approval provided with the application.
- I, the applicant/owner, further understand that any construction which represents a variance from the approved site plan, or violation of the approved site plan, may result in a STOP NOTICE issued by the Zoning Administrator. Upon service of such notification, I, the applicant/owner and my agents agree to immediately cease work on that portion of the property identified as a violation.
- I acknowledge review of the site plan and other applicable requirements in the zoning ordinance (available at [www.chocolay.org](http://www.chocolay.org) or Chocolay Township Hall, 5010 US-41 South, Marquette, MI 49855).
- **I, THE APPLICANT/OWNER, FURTHER AGREE THAT NEITHER ME NOR MY SUCCESSOR WILL SELL, CONVEY, OR OTHERWISE DISPOSE OF ANY LAND SURROUNDING A STRUCTURE IF SUCH TRANSACTION WILL RESULT IN THE STRUCTURE BEING LEFT ON A LOT WHICH FAILS TO MEET THE MINIMUM REQUIREMENTS SET FORTH IN THE TOWNSHIP ZONING ORDINANCE.**

**Owner/Agent Signature:** \_\_\_\_\_ **Name (Print) :** \_\_\_\_\_  
**Date** \_\_\_\_\_

**OFFICE USE ONLY** Permit #ZC- \_\_\_\_\_ - \_\_\_\_\_

DISAPPROVED \_\_\_\_\_  
 APPROVED \_\_\_\_\_

Conditions of Approval: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

1. \_\_\_\_\_ Flood Hazard/Wetland Area \*(DEQ)
2. \_\_\_\_\_ High Risk Erosion Area \* (DEQ)
3. \_\_\_\_\_ Water Setback 100 ft. (Natural Buffer 30 ft.)
4. \_\_\_\_\_ Minimum Lot Size
5. \_\_\_\_\_ Minimum Setbacks
6. \_\_\_\_\_ Variance Granted
7. \_\_\_\_\_ Conditional Use Granted
8. \_\_\_\_\_ Soil Erosion Permit (Conservation District)
9. \_\_\_\_\_ Seasonal Road Acknowledgment Form
10. \_\_\_\_\_ Occupancy approved
11. \_\_\_\_\_ Other

Date \_\_\_\_\_ Zoning Administrator Signature \_\_\_\_\_

**PROVIDE A SITE PLAN DRAWN TO SCALE; ATTACH A SEPARATE SHEET IF NEEDED**

**(Site plans for Commercial, industrial, and multi-family structures must be drawn by and sealed by a licensed architect, engineer, or surveyor.)**

*The following information SHALL be sufficiently detailed on this SITE PLAN so that the reviewer can verify Zoning Compliance.*

- |   |  |
|---|--|
| 1. All property lines and lot dimensions.             | 7. North arrow                                 |
| 2. Yard dimensions, structure setbacks                | 8. Significant topographical features          |
| 3. Adjoining rights-of-way locations/dimensions       | 9. Water courses and wetlands                  |
| 4. Location, dimensions, separation of all structures | 10. Sanitary and well facilities and utilities |
| 5. All driveway and curb cut location/dimensions      | 11. Utility and other easements                |
| 6. All required parking spaces                        |  |

