

September 7, 2016

A Regular meeting of the Chocolay Township Board was held on Wednesday, September 7, 2016 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, Ben Zybert, Max Engle, Judy White, Mark Maki, David Lynch, Richard Bohjanen.

ABSENT: None.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Brad Johnson, Pat Beck.

MINUTES – REGULAR MEETING AUGUST 3, 2016.

Lynch moved Zybert seconded to approve the minutes of the regular meeting of August 3, 2016 as presented.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

White moved Engle seconded to approve the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

Derek Swajanen, 725 S. Vandenboom – Introduced himself to the Board as a candidate in the November 8<sup>th</sup> election for 96<sup>th</sup> District Court Judge. He has worked in District Court for nearly 20 years and is currently in private law practice. He has been involved in cases in both District and Circuit Court. He has been involved with youth in the community through sports over the years.

ACCOUNTS PAYABLE.

Bohjanen moved Engle seconded that bills totaling \$23,280.71 including checks numbered 21209-21229, bills totaling \$36,712.40 including checks numbered 21230-21260 and \$60,682.75 including checks numbered 21261-21280 are approved for payment.

MOTION CARRIED.

PAYROLL.

Lynch moved Zybert seconded that the payroll for August 11, 2016 for \$38,062.56 including checks numbered 23312-23347 and 10358-10363 and ACH payments for Federal tax, State tax and MERS, and August 25, 2016 for \$35,100.73 including checks numbered 23348-23376 and 10364-10369 and ACH payments for Federal tax, State tax and MERS are approved for payment.

MOTION CARRIED.

FINANCIAL REPORT- JULY 2016.

White moved Bohjanen seconded to approve the July 2016 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Treasurer Zyburt reported that we had one C/D mature from People's State Bank and was reinvested into United Bank of Michigan at 70 basis points for one year.

Lynch moved White seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

SUPERVISOR'S REPORT.

None.

SUPPORT FOR CHAMBER OF COMMERCE COMMUNITY-WIDE EVENT CALENDAR.

The Board had questions on the cost of posting an event on the calendar after the one free event that is given with being a sponsor. The Marquette Chamber of Commerce has not determined that fee yet.

The Board was not interested in becoming a member/supporter of the event calendar at this time because there is not a lot of benefit to the Township.

STAFF REPORT ON BEACHFRONT LIFE SAVING STATIONS.

The Choclay Township Volunteer Fire Department has committed to taking on erecting and equipping the rescue stations. This is contingent on MDOT replacing the stairs at the turn outs.

CONSIDERATION OF FUNDING FOR BEACH ACCESS STAIRS.

Maki moved Zyburt seconded to authorize Township financial participation in the repair of existing stairways at the MDOT turnouts on M 28 East out of concern for public safety, with said participation limited to not more than \$5,000 toward repairs in excess of \$20,000 and to a maximum of 20% of total project cost, and with these funds to come from account 401.756.972 of the Capital Improvement Fund.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Zyburt, Engle, Walker.

NAYS: None

MOTION CARRIED.

DISCUSSION OF DRAFT 2017 BUDGET.

Supervisor Walker thanked Manager Lawry for the superlative job on the budget. The narrative lays out the budget in fairly good summary fashion with all the linear support in the attached materials.

Questions raised by the Board for the FY2017 budget:

- Does the Township have a health care renewal yet? We expect to receive that in early October. The increase used for the budget is 5% by age and an additional 5% overall increase.
- Do we offer supplemental insurance to Medicare? Our current insurance does not address that, but currently we have spouses that are Medicare eligible but not employees.
- Do we have a written medical policy that a board member can review? We have a health insurance coverage policy in the personnel policy. We have a copy of the medical policy also.
- Under fees on page 3 – Administrative enforcement cost recovery surcharge – are we adding in the attorney and court cost? Yes that is the change that the Township Manager advised to cover the added costs.
- Is the change requested for the Deputy Treasurer from 35 hours to 40 per week? Yes and this is requested for cross training and also the changes implemented with daily cash handling.
- Do we have regular part time help in the front office other than our on call person? No, the on call is the only additional personnel working in the front office.
- What will be the duties for the Community Development Coordinator? The manager will prepare an updated job description for the personnel committee.
- How are we going to deal with the hiring on this position? We will follow the personnel policy for hiring.
- Why are we hiring someone to do zoning, when we have a zoning administrator? Dale has not been relieved of his technology duties and that is eating up much of his time. His skill level in technology is much better than what we could hire part time. Dale could then supervise the person doing the zoning enforcement.
- The proposed budget has some current employees taking home less pay in 2017 than in 2016 due to employee health insurance contribution increasing; prefer not to have that happen. The township has been dealing with the balance between health percent increase and employee raises. Since employees have started sharing in health costs, the budget has allowed wage increases to cover the difference in take home pay. There are too many variables with health coverage dealing with age, number of dependents and single coverage versus family coverage to make it completely equal.
- Why does the fund balance in the sewer fund need to be as high as it is? We have to maintain that fund balance to cover a catastrophic event should it occur with our 40 year old pump stations. We also need investment money to accept federal funds for pump station replacement.
- KBIC has voted to invest in the casino in Chocolay Township that will include major infrastructure improvements. We need to be ready to be a part of this. This could tie into our sewer system.
- Will the additional flow from the KBIC project require us to buy additional space at the Wastewater Treatment Facility? No, we only utilize 3% of the 5% that we own in the facility, that should be enough to cover the additional flow.

CONSIDERATION OF BID FOR MARINA SKID PIER.

Maki moved White seconded that the Chocolay Township Board reject the bid on the marina skid pier.

MOTION CARRIED.

Chris Johnson was in the audience and offered to pay \$1,000 for the skid pier.

White moved Lynch seconded to accept \$1,000 from Chris Johnson for the Marina skid pier.

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Zyburt, Engle, Walker.

NAYS: None

MOTION CARRIED.

REQUEST FOR WAIVER OF FIELD RENTAL FEE FOR BENEFIT TOURNAMENT.

Lynch moved Zyburt seconded to waive the \$100 user fee on October 1<sup>st</sup> and 2<sup>nd</sup> for the kickball tournaments.

MOTION CARRIED.

2016 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #7 TO REFLECT DONATION FROM MARQUETTE COED SOFTBALL LEAGUE.

Tammie Karp from the Marquette Coed Softball League presented a check in the amount of \$1,500.00 for a donation toward the Beaver Grove Recreation Area fencing. This donation is made to express the appreciation of the softball players for the improvements completed to date at the Beaver Grove Ball field.

White moved Maki seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on November 4<sup>th</sup>, 2015 for fiscal year 2016, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
<b>REVENUE</b>			
Miscellaneous Revenue			
401.540.000	\$ 1,000.00	+\$1,500.00	\$ 2,500.00
<b>EXPENDITURE</b>			
Recreation			
Beaver Grove Ballfield			
Improvement Project	\$ 0.00	+\$1,500.00	\$ 1,500.00

401.708.004.972

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Zyburt, Engle, Walker.

NAYS: None

MOTION CARRIED.

2016 CAPITAL IMPROVEMENT FUND BUDGET AMENDMENT #8 TO REFLECT DISTRIBUTION OF FUNDS FROM THE UTILITY REVIEW COMMITTEE.

Maki moved Engle seconded that Whereas, a budget was adopted by the Chocolay Township Board to govern the anticipated Capital Improvement Fund receipts within the Township on November 4<sup>th</sup>, 2015 for fiscal year 2016, and Whereas, as a result of receipt of unanticipated revenue it is necessary to modify the aforesaid budget, Now Therefore, Be It Hereby Resolved, that the budget be modified as follows:

ACCOUNT	PREVIOUS BUDGET	CHANGE	AMENDED BUDGET
REVENUE			
Miscellaneous Revenue			
401.698.000	\$ 5,114.15	+\$1,693.85	\$ 6,808.00

EXPENDITURE

Streets

Land Improvements	\$11,013.19	+\$1,693.85	\$12,707.04
401.440.972			

ROLL CALL.

AYES: Maki, Bohjanen, White, Lynch, Zyburt, Engle, Walker.

NAYS: None

MOTION CARRIED.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Chocolay Township Planning Commission, Regular Meeting of June 20<sup>th</sup>, 2016.
- B. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of July 25<sup>th</sup>, 2016.
- C. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of August 17<sup>th</sup>, 2016, Draft.

- D. Minutes – US 41 Corridor Advisory Group, Regular Meeting of July 12<sup>th</sup>, 2016.
- E. Minutes – Northern Michigan Public Service Academy, Regular Meeting of August 18<sup>th</sup>, 2016.
- F. Correspondence – Public Comment from Mr. Wayne Dees.

Supervisor Walker adjourned the meeting at 6:30 p.m.

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Max Engle, Clerk

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Gary Walker, Supervisor