

August 3, 2016

A Regular meeting of the Chocolay Township Board was held on Wednesday, August 3, 2016 at the Chocolay Township Hall, 5010 U S 41 South, Marquette, MI. Supervisor Walker called the Township Board meeting to order at 5:30 p.m.

PLEDGE OF ALLEGIANCE.

TOWNSHIP BOARD.

PRESENT: Gary Walker, Ben Zybert, Max Engle, Mark Maki, David Lynch, Richard Bohjanen.

ABSENT: Judy White.

STAFF PRESENT: Steve Lawry, Mary Sanders, Suzanne Sundell, Brad Johnson.

MINUTES – JULY 18, 2016 SPECIAL TOWNSHIP BOARD/PLANNING COMMISSION MEETING.

Bohjanen moved Lynch seconded to approve the minutes of the regular meeting of July 18, 2016 as presented.

MOTION CARRIED.

AGENDA ADDITIONS/DELETIONS.

Engle moved Zybert seconded to approve the agenda as presented.

MOTION CARRIED.

PUBLIC COMMENT.

Trustee Maki, 380 Karen Road – Does the Chocolay Township sign ordinance have provisions that allow billboards? Manager Lawry presented a memo written by Planner Throenle regarding billboards to Trustee Maki.

Clerk Engle – Presented the August 2, 2013 Chocolay Township election results to the Township Board.

ACCOUNTS PAYABLE.

Lynch moved Zybert seconded that bills totaling \$17,864.12 including checks numbered 21155-21174 and \$39,026.15 including checks numbered 21175-21208 are approved for payment.

MOTION CARRIED.

PAYROLL.

Engle moved Zybert seconded that the payroll for July 14, 2016 for \$46,863.46 including checks numbered 23231-23275 and 10346-10351 and ACH payments for Federal tax, State tax and MERS, and July 28, 2016 for \$36,395.53 including checks numbered 23276-23311 and 10352-10357 and ACH payments for Federal tax, State tax and MERS are approved for payment.

MOTION CARRIED.

FINANCIAL REPORT- JUNE 2016.

Bohjanen moved Zyburt seconded to approve the June 2016 financial report.

MOTION CARRIED.

TREASURER'S REPORT/FUND WITHDRAWAL AND DEPOSIT REPORT.

Treasurer Zyburt reported that we reinvested 5 different C/D's that matured in July

- \$250,000. MBank for 6 months .77%
- \$250,000. 1<sup>st</sup> of St. Ignace for one year .75%
- \$250,000. 1<sup>st</sup> Merit to Federal Farm Credit for 3 years for 1.14%
- \$245,000. CDARS to FANNIE MAE for 3 years for 1.125%
- \$100,000. Miners State Bank for 6 months .65%

This has increased our portfolio by about 4 basis points and will be additional income to the Township of \$4,800.

Lynch moved Bohjanen seconded to accept the Treasurer's report and the Fund Withdrawal and Deposit report.

MOTION CARRIED.

PRESENTATION BY MARQUETTE CHAMBER OF COMMERCE.

Jason Schneider, Executive Director of Marquette Chamber of Commerce presented a proposal for a community wide event calendar. This is an event calendar that will extend beyond arts and culture into academics, civic organizations, sports leagues, business events, outdoor recreation interests and municipal engagement opportunities. Artsopolis is the company that would be contracted to do the calendar. There are several sponsorship levels that the Marquette Chamber of Commerce is offering:

- Title Sponsorship - \$8,000 the first year and \$6,000 years two and three
- Gold Sponsorship - \$6,000 the first year and \$4,000 years two and three
- Silver Sponsorship - \$3,000 the first year and \$2,000 years two and three

The Board would like to postpone making a decision on sponsorship until the September Board meeting. This will give time them to look at other calendar sites put together by Artsopolis.

PRESENTATION BY WATERFRONT SAFETY COMMITTEE PROPOSAL FOR M28 TURNOUT LIFE SAVING STATIONS.

Eric Smith and Gary Gustafson from the Waterfront Safety Committee proposed that the Township consider placing onshore lifesaving stations at the top of the steps at each of the three turn outs on M-28. These stations could include life rings, personal flotation devices and surf boards. There are local organizations that could assist in creating these stations. The color flag system could also be utilized at the M-28 turn outs to indicate water conditions or dangerous current areas. Approximate material cost would be \$800.00 for lumber and \$800.00 for roofing materials and labor. There is a Michigan Sea Grant that has some equipment available for one more year. Maintenance of equipment would have to be funded by the Township.

Lynch moved Zyburt seconded to support the project to install three Life Saving Stations and direct the staff to investigate possible avenues of volunteerism to have them erected and identify the funding shortfalls and report back to the Board.

MOTION CARRIED.

#### SUPERVISOR'S REPORT.

- We received a notice of environmental assessment for the City of Marquette project for the "Marquette Hospital Transportation Improvements Project".
- Superiorland Soccer Association has a need for a central complex that will be large enough to allow tournaments. State Representative Kievela suggested that there is unused property at the Mangum Prison Farm along 480. Superiorland Soccer requested that Chocolay Township write a letter to the prison warden requesting that the State declare the property "excess property" and transfer to the Township for the express purpose of utilization by the Soccer Association. The Board agreed to have Supervisor Walker write this letter to the prison warden.
- In all likelihood Police Chief Zyburt will be sworn in as Marquette County Sheriff in January. We will have a vacancy that we will have to deal with. We need to look at the job description, advertising the position and deciding how we will fill the position. A committee of Supervisor Walker, Trustee Bohjanen and Manager Lawry will begin working on this process.

#### SEWER USER FEE CREDIT REQUEST.

Engle moved Lynch seconded that the Equivalent User Fee for 5057 U.S. 41 South be adjusted to start the billing of 5.6 users effective May 1, 2016 for the South side units and start billing of the North side units at 6.3 users effective June 15, 2016. This will result in a credit of \$630.85 being issued and applied to the next billing for adjustment of the 2016 second quarter bill, which has already been paid.

MOTION CARRIED.

#### REQUEST FOR WAIVER FROM SEWER CONNECTION ORDINANCE PROVISION.

Lynch moved Engle seconded that the homeowner does not have to hook up at this time and be allowed to continue to use their septic system. Their septic system is reaching its expected lifespan and when it fails the Township will require the homeowner to hook up to the sanitary system.

MOTION CARRIED.

#### REQUEST FOR FUNDING FOR BEACH ACCESS STAIR MAINTENANCE.

Michigan Department of Transportation is soliciting bids for the repair of two sets of stairs and an observation platform at turn outs one and two on M-28. They are requesting that Chocolay Township join with them to fund this project.

Manager Lawry will contact MDOT and request more information on the scope and finances of this project and bring the information back to the Board.

RETENTION OF AUDITORS FOR 2016-2018.

Bohjanen moved Zybert seconded, to retain the firm of Anderson, Tackman & Company, PLC to perform the Township's general audits for the fiscal years 2016-2018 at the fees quoted in the attached letter of proposal dated June 28, 2016. The fees are for the fiscal year 2016 \$7,950, for 2017 \$8,100, and for 2018 \$8,250.

ROLL CALL.

AYES: Maki, Bohjanen, Lynch, Zybert, Engle, Walker.

NAYS: None.

ABSENT: White.

MOTION CARRIED.

AUTHORIZATION TO SELL USED MARINA SKID PIER.

Lynch moved and Engle seconded to declare the skid pier as surplus property and to advertise it for sale in a sealed bid. The highest bidder will be awarded the sale of the skid pier. All money generated from the sale will go back into the Marina's Capital Improvement Fund 401.544.977.

MOTION CARRIED.

PUBLIC COMMENT.

None.

INFORMATIONAL REPORTS AND COMMUNICATIONS.

- A. Minutes – Marquette Area Wastewater Treatment Authority, Regular Meeting of June 16<sup>th</sup>, 2016.
- B. Minutes – Marquette County Solid Waste Management Authority, Regular Meeting of July 20<sup>th</sup>, 2016, Draft.
- C. Minutes – US 41 Corridor Advisory Group, Regular Meeting of June 14<sup>th</sup>, 2016.

Supervisor Walker adjourned the meeting at 6:50 p.m.

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Max Engle, Clerk

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Gary Walker, Supervisor