

**AGENDA**  
**CHOCOLAY TOWNSHIP BOARD**

Special Meeting  
February 27<sup>th</sup>, 2017, 5:00 PM

**I. MEETING CALLED TO ORDER**

**II. PLEDGE OF ALLEGIANCE TO THE FLAG**

**III. ROLL CALL** *Township Board:*

Richard Bohjanen (Supervisor), Max Engle (Clerk), Ben Zybert (Treasurer),  
Dave Lynch, Don Rhein, Mark Maki, and Judy White.

**IV. MINUTES** - None

**V. AGENDA** - Additions / Deletions

\* Requires unanimous vote of full Board to change agenda

**VI. PUBLIC COMMENT**

**VII. PUBLIC HEARINGS** – None

**VIII. PRESENTATIONS** – None

**IX. UNFINISHED BUSINESS** – None

**X. NEW BUSINESS**

A. Authorization for Police Department to Expend Capital Improvement Funds for Replacement Police Vehicle.

B. Grant Agreement for New Election Equipment.

C. Rescind State Disaster Contingency Fund Grant Resolution and Adopt Corrected Resolution

**XI. PUBLIC COMMENT**

**XII. INFORMATIONAL REPORTS AND COMMUNICATIONS** – None

**XIII. ADJOURNMENT**

TO: Chocolay Township Board  
FROM: Scott Jennings, Police Chief  
DATE: February 20, 2017  
SUBJECT: Authorization to Replace 2016 Patrol Vehicle

I am requesting board approval to order a 2017 patrol car. The 2016 patrol car that will be replaced was recently in an accident and deemed totaled by the insurance carrier. The expected delivery time is estimated at 12 weeks. Cost of a 2017 patrol vehicle will not exceed \$35,510. Cost for transfer of equipment and graphics for the new vehicle will not exceed \$2,100 for a total amount not to exceed \$37,610. The insurance will be issuing a settlement on the totaled patrol car in the amount of \$20,000 leaving the amount of \$17,610 to come from the Capital Improvement Fund. This request does not fulfil the replacement of the 2013 patrol vehicle scheduled to be replaced in the 2017 Capital Improvement budget. The request to replace the 2013 patrol vehicle will be scheduled at a later date.

Motion by \_\_\_\_\_; Seconded by \_\_\_\_\_ to approve the purchase of a 2017 patrol vehicle for the Police Department. Cost of the vehicle will not exceed \$35,510. Costs for installation of equipment and graphics will not exceed \$2,100 for a grand total of \$37,610. This will be paid from the 2017 Capital Improvement Fund, Account #401-305-981.

SJ/js



**CHOCOLAY TOWNSHIP BOARD OF TRUSTEES RESOLUTION**

**WHEREAS**, the Chocolay Township Board of Trustees wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, Absent Voter Counting Board (AVCB) tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software.

**WHEREAS**, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State-appropriated funds. Local funding obligations are detailed in the attached Dominion Voting quote.

**WHEREAS**, the Charter Township of Chocolay plans to begin implementation of the new voting system in 2017.

**NOW, THEREFORE, BE IT RESOLVED** that the Chocolay Township Clerk is authorized to submit this Grant Application on behalf of Chocolay Township, Marquette County on this day of February 27, 2017.

The foregoing resolution offered by Board Member \_\_\_\_\_.

Second offered by Board Member \_\_\_\_\_.

Upon roll call vote the following voted "aye" \_\_\_\_\_  
(list names of members voting "aye")

"nay" \_\_\_\_\_  
(list names of members voting "nay")

The Supervisor declared the resolution adopted.

\_\_\_\_\_  
(Name)

Township Clerk:

\_\_\_\_\_  
(Name)

# Voting System Purchase Process (Preparation/Delivery)

## County and Local Jurisdictions

February 2017

### Preparation

Counties submit *Voting System Vendor Selection Certification* to Bureau of Elections.

Bureau of Elections provides *Initial Purchase Plan* template and *Grant Agreement* forms to counties.

County clerks submit initial purchase plans to BOE; county and local clerks complete and submit Grant Agreements for the upcoming purchase phase.

Vendors contract with counties and local jurisdictions.

Bureau of Elections generates and sends counties and vendors copies of *Purchase Orders* for the upcoming purchase phase.

Counties inform local jurisdictions that orders have been placed.

Vendors coordinate delivery dates/times/locations with counties.

### Delivery

Vendors deliver equipment at agreed-upon place, time.

Counties and local jurisdictions conduct acceptance testing and sign receipt/acceptance forms.

County collects and sends signed receipts/acceptance forms from each jurisdiction to the Bureau of Elections.

NOTE: All acceptance testing must be completed by counties and local jurisdictions within 15 days of delivery.

Vendors invoice the State of Michigan, and counties/local jurisdictions as appropriate. Payment will be issued as outlined in the state and local contracts.



**PROPOSAL**

**MARQUETTE**

Total Registered Voters:  
48,947

Date: February 14, 2017

**Base System per State Contract**

DESCRIPTION	QTY	UNIT PRICE	STATE MATCH	NET PRICE	EXTENSION
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**Precinct Hardware (Shared Cost, State-Local)**

<i>ICP Tabulator w/ Ballot Box</i>	42	\$5,295	\$4,337.66	\$957.34	\$40,208
<i>ICX-BMD-A Accessible Ballot Marking Device</i>	33	\$3,515	\$2,879.49	\$635.51	\$20,972
<b>Sub-Total:</b>					<b>\$61,180</b>

**Election Management System Software (Shared Cost, State-Local)**

<i>Accumulation Only EMS</i>	1	\$27,000	\$22,118.40	\$4,881.60	\$4,882
<b>Sub-Total:</b>					<b>\$4,882</b>

**Total Initial Purchase Price** **\$66,062**

**Discounts**

<i>Trade-in discount</i>					included
<i>System Discount - Price Match</i>					<b>(\$66,062)</b>
<b>Sub-Total:</b>					<b>(\$66,062)</b>

**Total Initial Purchase Price (Shared Cost, State-Local)** **\$0**

**Extended Service and Maintenance**

<i>ICP Tabulator w/ Ballot Box Annual Fee</i>	42	\$375			\$15,750
<i>ICX Accessible Ballot Marking Device Annual Fee</i>	33	\$240			\$7,920
<i>Accumulation Only EMS</i>	1	\$3,000			\$3,000
<b>Sub-Total:</b>					<b>\$26,670</b>

**Years 6-10 Annual Fees:** **\$26,670**

*Dynda Talsma*  
 \_\_\_\_\_  
 Authorizing Signature, Title  
*Marquette County Clerk*

*February 15, 2017*  
 \_\_\_\_\_  
 Date

	<u>Accumulation</u>	<u>ICP Tabulator w/</u>	<u>ICX Accessible</u>	<u>Total Annual Fee</u>	<u>Total Annual Fee</u>
	<u>Only EMS</u>	<u>Ballot Box</u>	<u>Device</u>	<u>Years 1-5</u>	<u>Years 6-10</u>
County Clerk's Office	\$3,000.00	\$375.00	\$240.00	\$0.00	\$3,615.00
Champion Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Chocolay Township	\$0.00	\$1,125.00	\$480.00	\$0.00	\$1,605.00
Ely Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Ewing Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Forsyth Township	\$0.00	\$1,125.00	\$720.00	\$0.00	\$1,845.00
Humboldt Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Ishpeming Township	\$0.00	\$1,125.00	\$480.00	\$0.00	\$1,605.00
Marquette Township	\$0.00	\$1,125.00	\$480.00	\$0.00	\$1,605.00
Michigamme Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Negaunee Township	\$0.00	\$750.00	\$240.00	\$0.00	\$990.00
Powell Township	\$0.00	\$750.00	\$480.00	\$0.00	\$1,230.00
Republic Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Richmond Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Sands Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Skandia Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Tilden Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Turin Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Wells Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
West Branch Township	\$0.00	\$375.00	\$240.00	\$0.00	\$615.00
Ishpeming City	\$0.00	\$1,125.00	\$480.00	\$0.00	\$1,605.00
Marquette City	\$0.00	\$2,625.00	\$720.00	\$0.00	\$3,345.00
Negaunee City	\$0.00	\$750.00	\$480.00	\$0.00	\$1,230.00
		<b>\$15,750.00</b>	<b>\$7,920.00</b>	<b>\$0.00</b>	<b>\$26,670.00</b>

STATE DISASTER CONTINGENCY FUND GRANT  
RESOLUTION

X.C.1

BE IT RESOLVED BY the Board of Trustees (1) OF Chocolay Township (2),

WHEREAS, Chocolay Township (2), Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, Chocolay Township (2), sustained severe losses of major proportions brought on by the Chocolay River flood of October 17 and 18, 2016 (3) resulting in the following conditions: The rescue and evacuation of residents from flooded and flood-threatened homes, the need to provide security for inundated and flood-damaged roads, and to monitor for electrical and hazardous material related hazards.

WHEREAS, Board of Trustees (1) certifies that the Marquette County (5) Emergency Operations Plan was implemented at the onset of the disaster at October 18, 2016 at 3:47 AM (6) and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on Chocolay Township (2) totaling \$1,893.35 (7).

NOW, THEREFORE BE IT RESOLVED THAT the Board of Trustees (1) requests the Governor authorize a grant to the Township of Chocolay (2) from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

FURTHERMORE, Supervisor Richard Bohjanen (8) is authorized to execute for and in behalf of Chocolay Township (2) the application for financial assistance and to provide to the State any information required for that purpose.

Action taken and incorporated in the minutes of a meeting of

Chocolay Township Board of Trustees (name of governing body)

on February 13, 2017 (date)

Attest; Max L. Engle (name of clerk)

- NOTES:
- (1) Insert name of governing body (City Council, County Board of Commissioners, Township Board, etc.)
  - (2) Insert name of political subdivision (City of \_\_\_\_\_, \_\_\_\_\_ County, Township of \_\_\_\_\_, etc.)
  - (3) Insert the type of disaster (tornado, flood, explosion, etc.)
  - (4) Insert a brief description of the effects of the disaster on the community.
  - (5) County governments and municipalities under 10,000 population insert the term "county"; municipalities over 10,000 population insert the term 'municipal' if they maintain a separate plan; or the term "county/municipal" if they are included in the county plan.
  - (6) Insert the time and date the plan was implemented.
  - (7) Insert the total dollar value of eligible disaster expenditures and costs (from Section 3 of the application).
  - (8) Insert the name of the applicant's agent who is authorized to act for and on behalf of the political subdivision.

STATE DISASTER CONTINGENCY FUND GRANT  
RESOLUTION

**X.C.2**

BE IT RESOLVED BY the Board of Trustees (1) OF Chocolay Township (2),

WHEREAS, Chocolay Township (2), Michigan, is a political subdivision within the State of Michigan with an official Emergency Operations plan in compliance with Section 19 of the Emergency Management Act, Act 390, Public Acts of 1976, as amended.

WHEREAS, Chocolay Township (2), sustained severe losses of major proportions brought on by the Chocolay River flood of October 17 and 18, 2016 (3) resulting in the following conditions: The rescue and evacuation of residents from flooded and flood-threatened homes, the need to provide security for inundated and flood-damaged roads, and to monitor for electrical and hazardous material related hazards.

WHEREAS, Board of Trustees (1) certifies that the Marquette County (5) Emergency Operations Plan was implemented at the onset of the disaster at in the early morning hours of October 18, 2016 (6) and all applicable disaster relief forces identified therein were exhausted.

WHEREAS, as a direct result of the disaster, public damage and expenditures were extraordinary and place an unreasonably great financial burden on Chocolay Township (2) totaling \$1,618.64 (7).

NOW, THEREFORE BE IT RESOLVED THAT the Board of Trustees (1) requests the Governor authorize a grant to the Township of Chocolay (2) from the State Disaster Contingency Fund pursuant to Section 19, Act 390, Public Acts of 1976, as amended.

FURTHERMORE, Supervisor Richard Bohjanen (8) is authorized to execute for and in behalf of Chocolay Township (2) the application for financial assistance and to provide to the State any information required for that purpose.

Action taken and incorporated in the minutes of a meeting of

Chocolay Township Board of Trustees (name of governing body)

on February 13, 2017 (date)

Attest; Max L. Engle (name of clerk)

- NOTES:
- (1) Insert name of governing body (City Council, County Board of Commissioners, Township Board, etc.)
  - (2) Insert name of political subdivision (City of \_\_\_\_\_, \_\_\_\_\_ County, Township of \_\_\_\_\_, etc.)
  - (3) Insert the type of disaster (tornado, flood, explosion, etc.)
  - (4) Insert a brief description of the effects of the disaster on the community.
  - (5) County governments and municipalities under 10,000 population insert the term "county"; municipalities over 10,000 population insert the term "municipal" if they maintain a separate plan; or the term "county/municipal" if they are included in the county plan.
  - (6) Insert the time and date the plan was implemented.
  - (7) Insert the total dollar value of eligible disaster expenditures and costs (from Section 3 of the application).
  - (8) Insert the name of the applicant's agent who is authorized to act for and on behalf of the political subdivision.